



The Swinging Door Private Event Agreement

Thank you for your interest in hosting your special event at the Swinging Door. The Swinging Door can host your special event, whether it be a wedding, wedding reception, business meeting, birthday party, showers, brunches, luncheons, private dinners, anniversary parties and much more.

MENU SELECTION

Enclosed you will find complete menu selections for large parties. We ask that you finalize your menu selections at least one week in advance of your event.

We have a \$1.00 per person cutting cake fee. Additional charges may be applied for miscellaneous items, such as equipment rental, bartender fees and extra linens.

GUARANTEES

The Swinging Door requires a guaranteed number of guests four (4) days prior to the event. This number will represent the minimum for billing.

PAYMENT

Unless prior arrangements have been made and agreed upon, payment is due in full the day of the event/function. The Swinging Door accepts cash, company checks and credit cards.

CANCELATIONS:

Cancellation of the Event, pursuant to the terms of this Agreement, the Host must be provide the Swinging Door via email or telephonically notice of cancelation with one of the (3) Swinging Door event specialist (Steve, Carolyn or Ashley). Failure to provide notice of cancellation less than (5) days before scheduled Event will obligate the Host to forfeit their deposit in accordance to this agreement.

Rescheduling- An event may be re-scheduled from the originally scheduled Event date no later than (5) days prior to the event.

*Host forfeits deposit if adequate time is not allowed prior to rescheduling. Deposit must be remitted, unless discussed otherwise.

If rescheduling is permitted, Host acknowledges that rescheduling may result in price changes. When an Event is re-scheduled, all previous funds paid are automatically applied to the "new" re-scheduled date.

Tax and Gratuity

Organizations under tax-exempt status are required to provide their tax ID number.

**** Please Note that Gratuity is not included on any of the above pricing****

It is at the group's discretion, if they felt our service was efficient, personable and met your standards to leave a gratuity at the end or during any Event.

WILDLIFE:

The Swinging Door property is by most still considered the "country". At time, we do see snakes/spiders and other species of wildlife that may be harmful should you come in contact with. We ask that common sense be used when around these animals. They are animals at the end of the day, Swinging Door will not be liable for damages or injuries.

Private Room Charges

- \$200.00 Dance Hall
- \$100.00 New Room for (49) or less
- \$75.00 New Room for (50) or more
- \$20.00 Party Room (25)

(Special Weekday Meeting Prices Are Available)

To reserve:

We require a deposit which will be taken off the main bill at the end of the event.

Private Room Information

Party Room

Seats up to 25 guests. There is a room charge of \$20.00 and there must be a minimum of 20 people in your group.

New Room

Seats up to 65 people with private restroom facilities. There is a \$75.00 room charge and there must be a minimum of 50 people. Anything under 50 people there is a \$100.00 room charge. Must have at least 35 people to have the room private.

Dance Hall

Seats up to 250 guests with private parking lot, along with private restrooms. There is a \$200.00 room charge and there must be a minimum of 70 people on Friday and 100 people on Saturday, January – November.

**In December there must be a minimum of 100 people on Friday and 150 people on Saturday.*

NOTE: The room may be reserved for a maximum of 5 hours.

**** THE SWINGING DOOR IS NORMALLY CLOSED ON MONDAY AND TUESDAYS, BUT WILL OPEN FOR 150 OR MORE GUESTS.**



BANQUET, PARTY OR SPECIAL EVENT

In House Dinner Packages

Meat Selections: Pecan Smoked Beef Brisket, Pork Ribs, Chicken, Sausage, and Turkey Breast

Side Selections: Potato Salad, Cole Slaw, Fresh Green Beans, Dirty Rice, Ranch Beans, and Mac & Cheese.

NOTE: WE RECOMMEND PARTIES 20 OR MORE HAVE A SET MENU

Meal Packages:

Cost:

One Meat and Two Sides	\$20.50 a person
Two Meats and Two Sides	\$21.50 a person
Three Meats and Three Sides	\$24.50 a person
Family Style (All Meats, All Sides and Desserts)	\$32.00 a person

Desserts:

Assorted fruit cobbler, pecan pie and chocolate chunk brownies can be added to any meal package for \$3.50 + tax per person.

**Ice cream not included*

ALL PRICES INCLUDE MEAL, PICKLES, ONIONS, BREAD, SAUCE ICED TEA, AND TAX.

Decorations:

We do allow you to decorate up to 30 minutes before your reservation in the restaurant and 5 hours before your party in the Dance Hall.

***NOTE: confetti & glitter of any kind, Rice, Bird Seeds or hay are not permitted and must not be used as decorations in our facilities.**

Host Agrees he/she will not without written consent from the Swinging Door, cause or permit any nails or other things to be driven into any portion of the premises, nor any signs to be affixed to either the interior or staining of any part of the premises, equipment, or furnishings thereof, nor do or permit to be done anything which will damage or alter the finish or the appearance of the Swinging Door, its equipment or furnishings. In the event any alterations or damages to any permanent fixtures occurs, the Host will be responsible for payment of all costs and repairs.

Unless discussed prior to event, all decorations brought by the Host must be removed by the Host within the rental period or additional hours will be charged to the Host.

The Swinging Door retains the right, through its representative and staff, to enter upon and remain on the premises for any and all purposes. Any representative of the Swinging Door shall have the right at all time to remove from its property any objectionable person or persons, and, in such event, Host hereby waives any and all claims against The Swinging Door as a result thereof.

EVENT CLEAN UP

Swinging Door is responsible for the basic clean-up after your event. However, if your event requires extraordinary clean-up, the Host will be assessed a cleaning fee which can be added to invoice, or other arrangements can be made.

All personal belongings/equipment must be removed by the end of rental period unless other agreements have been made with management. The Swinging Door is not responsible for any lost, stolen or damaged belongings/equipment left after the Rental period and any such items will be considered abandoned property and may be disposed of.

THE BEVERAGE LIST

For Restaurant Use Only

Sodas:

(Free refills)

\$2.95

Fountain Drinks: Coke, Diet Coke, Sprite, Dr. Pepper

Bottled Sodas:

(Sold Individually)

\$2.50

Signature Swinging Door Root Beer

*Restaurant Only, unless arranged prior to event

Tea/Lemonade/Coffee:

(Free Refills)

\$2.95

*Coffee and lemonade is available in Dance Hall upon request only

House Wine: \$5.00 per Glass \$16.00 ea. Bottle

Canyon Road: Merlot, Cabernet Sauvignon and Chardonnay

Beringer: White Zinfandel

Premium Wine: \$7.00 per glass \$22.00 ea. Bottle

McManis: Cabernet Sauvignon, Chardonnay, Merlot and Pinot Grigio

Champagne: \$12.95 ea. Bottle

Beer Pricing:

	Domestic	Premium
Glass-	\$3.00	\$4.00
Pitcher-	\$10.00	\$13.00
Bottled-	\$4.00	\$5.00

Draft Beer (Restaurant ONLY):

Bud Light, Ziegenbock, Michelob Ultra, Saint Arnolds Seasonal, Texas Leaguer and Fulbrook.

Domestic Bottled Beer:

Bud Light, Miller Lite and Coors Light

Premium Bottled Beer:

Shiner Bock, Dos Equis, Corona and Michelob Ultra

ALCOHOL:

We PROVIDE Beer and Wine Only. Wine or Beer consumed for any event MUST be purchased from Swinging Door.

Please NOTE that on a tab bar 6.25% sales tax will be added to the beverage total

*NOTE: This information is subject to change without notice.

Please confirm by telephone
281-342-4758
www.swingingdoor.com
information@swingingdoor.com

THE BEVERAGE LIST

Dance Hall Use Only

Sodas:

\$2.00 (Dance Hall)

Canned Soda: Coke, Diet Coke, Sprite, Dr. Pepper
(No Refills)

Complimentary Beverages:

Freshly Brewed Ice Tea and Lemonade
(Free refills)

*Coffee and lemonade is available in Dance Hall upon request only

ALCOHOL:

We PROVIDE Beer and Wine Only. Wine or Beer consumed for any event MUST be purchased from Swinging Door.

House Wine: \$5.00 per Glass \$16.00 ea. Bottle

Canyon Road: Merlot, Cabernet Sauvignon and Chardonnay

Beringer: White Zinfandel

Premium Wine: \$7.00 per glass \$22.00 ea. Bottle

McManis: Cabernet Sauvignon, Chardonnay, Merlot and Pinot Grigio

Champagne: \$13.00 ea. Bottle

Domestic Bottled Beer:

Bud Light, Miller Lite and Coors Light

Premium Bottled Beer:

Shiner Bock, Dos Equis, Corona and Michelob Ultra

Margarita Machine (Rental): \$175- Serves approximately 75-80 cups, which are included in price. You must provide the Tequila and Triple Sec for the mixture and you will be responsible for serving the margarita's from the machine.

**legally our wait staff cannot assist*

BYOB:

You can bring in bottles of liquor, however the bottles must be kept away from the bar at all times and you are responsible for serving.

"Mixers" are available for purchase.

Mixers:

Canned Soda, Orange Juice, Tonic Water, Club Soda and Cranberry Juice

*Swinging Door is NOT responsible for BYOB services and assumes no obligation for BYOB services.

* Swinging Door representatives reserves the right to refuse service to any individual.

Please NOTE that on a tab bar 6.25% sales tax will be added to the beverage total

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The Swinging Door is not responsible for damage or loss of items left in the Dance Hall prior to and or following any function.

The Host of the function shall reimburse the Swinging Door for any damage, loss or liability incurred to the Swinging Door by any guests or organization contracted by the Host to provide services or goods, before, during the event.

For more information please contact our Special Event Specialist (Steve Onstad, Carolyn Grigar or Ashley Oster) at 281-342-4758

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Thank You and We Look Forward to Your Special Event!!

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